



Job Title:	Site Manager for Bath & West Campsite	Reporting to:	Site Office Admin
Department/Group:	Site Office	Dates of role	80hrs of pre show work, 13 days build break and show
Accommodation:	To be discussed at agreement	Travel Required:	No travel costs paid
Per Hour Rate:	£16.50	Necessary skills:	Full driving license, over 25 years old.

Job Description

BRIEF GUIDE TO ROLE

PRE PLANNING

- Develop site plan and CAD drawing in conjunction with Campervan manager, off Site manager
- Assist with Security spec, Campervan team spec, stewards spec
- Develop build schedule
- Identify requirements for campervan area fencing, fire towers, water points, fencing, toilets, Elsan points signage etc
- Liaise with Off site manager re Key allocation and who has access to various areas of the site
- Develop an on site plan for barriers and other facilities form main site
- Identify B&W toilet blocks and who/what organisation has access to what block
- Confirm power requirements alongside Off site Manager and liaise with Electrician from B7W to provide access to Distro boxes and any additional equip.
- Liaise with GFEL buses re signage for Bus ops

BUILD

- Manage the build with the various depts involved
- Liaise with Offsite manager re Key allocation to make sure systems in place are working correctly (keys to be signed out directly from B&W by the relevant organisation which will be identified in advance on a list. Last minute changes need to be supervised confirmed)
- Build relations with all contractors using the site and with B&W ops team
- Monitor Use of and connection to electric supply

OPERATION

- Maintain site infrastructure and monitor delivery
- Monitor security operation to make sure they are delivering and securing the site
- Monitor the toilet operation cleaning, gulping etc
- Monitor water supply as required to assist early detection of issues and report to Infrastructure team
- Monitor use of electric supply and distro boxes look for illegal connections
- Repair and add equipment supplies as required

ESSENTIAL SKILLS

- Understanding of Excel and word.
- Ability to work to a tight schedule and under time pressured restraints.
- Able to work effectively under pressure and with time constraints.
- Meticulous record keeping skills.

- Work closely with the off site management team
- Ability to drive, must be over 25 for our insurance. (This is a genuine occupational requirement in accordance to the equality act 2010)

HOURS: VARIED

Additional Info:

Above is a general outline of the role, however, it is likely that the candidate would get involved in other aspects of the Festival organisation on an ad hoc basis in the Festival office, subject to agreement by their line manager. Applicants must understand this is not an 'easy ticket' to the Festival. There will be a requirement to work throughout the Festival period, and generally 'muck in' as required. The role is based at our offices in Pilton.

For further information and to apply, please email a copy of your CV and covering letter to hr@glastonburyfestivals.co.uk

We are an equal opportunities employer and welcome applications from all suitably qualified persons regardless of their age, disability, gender reassignment, marital or civil partner status, pregnancy or maternity, race, colour, nationality, ethnic or national origin, religion or belief, sex or sexual orientation.

If you require any reasonable adjustments as part of the recruitment process or when employed, then do let us know.

In order to work for Glastonbury Festival you must have the Right to Work in the UK. Individuals from outside the UK must be in possession of a work permit to allow them to take up employment. For more information please visit the Government's Working in the UK website. As most roles are for a short period, our ability to gain a UK work permit for potential employees from outside the UK is extremely limited.

Information submitted via this application is held by Glastonbury Festival Events Limited under the provision of the General Data Protection Regulation for a maximum of 12 months. We will process your information in accordance with our privacy policy and we will not pass your details on to any other organisation. For more information please visit <https://cdn.glastonburyfestivals.co.uk/wp-content/uploads/2024/02/Recruitment-Privacy-Notice-Glastonbury-February-2024.pdf>